



LOCAL
GOVERNMENT
MANAGERS
AUSTRALIA
TASMANIA

MINUTES

BOARD MEETING

10.00 am Friday 26 February
Northern Midlands Council Chambers, Longford

PRESENT:

Frank Pearce (President), Susie Bower, Tracey Bradley, Glenn Doyle, Karen Hampton, John Martin, Andrew Wardlaw, Adam Wilson, Paul West, Liz Gillam (Secretary)

CONFIRMATION OF MINUTES

Moved *Adam Wilson* Seconded *Glenn Doyle*
'That the minutes of the Ordinary meeting held Thursday 11 December, as circulated, be confirmed.'

CARRIED

FINANCIAL STATEMENT

Moved *Paul West* Seconded *Tracey Bradley*
'That the Financial Statement be adopted.'

CARRIED

ACCOUNTS FOR PAYMENT

Moved *Andrew Wardlaw* Seconded *John Martin*
'That the accounts, as listed, be approved for payment.'

CARRIED

Payee	Amount	Cheque No.	Explanation	Due date
Christine Agostinelli	242.00	890044	Wages - 18/11/09 - 15/12/09	Paid
Liz Gillam	1639.00	890045	Wages - 18/11/09 - 15/12/09	Paid
Asgard Superannuation	1252.72	890046	Superannuation L Gillam including salary sacrifice	Paid
Quadrant Superannuation	27.00	890047	Superannuation C Agostinelli	Paid
Christine Agostinelli	242.00	890048	Wages 16/12/09 - 12/01/10	Paid
Liz Gillam	1639.00	890049	Wages 16/12/09 - 12/01/10	Paid
Asgard Superannuation	1252.72	890050	Superannuation L Gillam including salary sacrifice	Paid
Launceston Tram Shed	665.00	890055	Political M/Ment workshop venue	Paid
Tidal Waters Resort	18162.30	890056	Catering/Room Hire Annual Conference	Paid
Tidal Waters Resort	735.00	890057	Accommodation charges Conference - Gillam, Monson, Alexander	Paid
Goaty Hill Tasmania	470.40	890058	Speakers Gifts, Conference	Paid
Darren Alexander	605.00	890059	Conference speakers fees	Paid
Frank Pearce	401.12	890060	Reimbursement of travel expenses, Adelaide	Paid

Latrobe University	2250.00	890061	Half Share Fee from Political M/Ment workshop	Paid
Liz Gillam	957.32	890062	Reimbursement of expenses-travel to planning forum, stationery, phone etc	Paid
Department of Justice	53.20	890063	Submission of annual return	Paid
Kingborough Council	561.00	890064	Office Rental 16/12/09 - 15/03/10	Paid
Country Club Villas	200.00	890065	Deposit for Step Out with Confidence Conference	Paid
Quadrant Superannuation	27.00	890066	Superannuation C Agostinelli	Paid
Exa Technology	330.00	890067	Web site management and support	Paid
ATO	2080.00	890068	Quarterly installment and PAYG	Paid
LGMA National Office	1537.14	890069	Strategic Planning Course Session-Reimbursement of Shared Expenses	Paid
Dorset Council	435.30	890070	Reimbursement of Dec meeting expenses	Paid
LGAT	55.00	890071	Dec 09 Quarter fee for consumables, printing, stationery	Paid
C Agostinelli	242.00	890072	C Agostinelli Wages 13/01/10 - 09/02/10	Paid
L Gillam	1639.00	890073	L Gillam - Wages 13/01/10 - 09/02/10	Paid
Asgard Superannuation	1252.72	890074	L Gillam - Super 13/01/10 - 09/02/10	Paid
Quadrant Superannuation	27.00	890075	C Agostinelli Super 13/01/10 - 09/02/10	Paid
Total	\$38,979.94			

CORRESPONDENCE

Incoming

LGMA National – Discussion Paper re National Board Structure review

CEOs workshop

Tasmanian representative on 2011 Congress Organising Committee

Various emails, invites, press releases re YoWILG

Various emails re Management Challenge

Christmas cards –LGMA National, L G Pro, L GMA WA, Australia Post, Federal Hotels CLAIR, ALGWA

Local Government Division re KPI review

Local Government Division re review of rating provisions

Premier's office re receipt of 'Where to next' paper

Australian Local Government Directory – update

Frank Dixon – thanks

St Helens Marine Rescue - thanks

Outgoing

Christmas cards to sponsors

Annual Return to Business Affairs

Premier – 'Where to next' paper

Frank Dixon, Michael Boyd, Mark Pitt – best wishes

Wendy Hunter – welcome

All members; sponsors - FOCUS

MATTERS ARISING FROM CORRESPONDENCE

National Board Structure review

Moved *Glenn Doyle*

Seconded *John Martin*

'That Executive Officer circulate a draft response along following lines:

That a national body is essential to the long term viability and credibility of LGMA.

That there should continue to be two directors from each state to ensure robust discussion and continuation of corporate knowledge.

That face to face meetings of the full Board should continue.

That rotation of President should continue as present. A two year term would be a considerable burden on both the individual and his/her Council.

That it is not considered necessary for State CEOs to attend board meetings, although their attendance at the proposed annual strategic planning day is supported.

That the appointment of external directors is not supported.

That until such time as the role and function of the national body vis a vis the state bodies has been clearly determined, it is premature to make changes to the current governance structure.'

CARRIED

- Follow up of outstanding memberships
- Preparation of sponsorship prospectus

COMMITTEE REPORTS

Local Government Conference

LGMA workshops are:

Mark Evans, ANZSCOG

Di Tompson, Managing Director Powercom

It was RESOLVED that if the arrangement of LGMA providing workshops continues next year, the establishment of a committee should be requested to ensure a good understanding of the theme and intended outcomes of the Conference. This will assist in identifying appropriate workshop presenters.

LGMA Conference and AGM

Committee has been established and has commenced work on theme, speakers etc. Conference to be held in Strahan.

National Council

Paul West reported on:

Major projects

Strategic planning

Review of Board structure

National Congress – numbers down at this stage

Northern Territory membership seems to have stalled

Election of office bearers

Paul West – incoming National President

John Bennie – Vice President

Budget situation has improved

Port Melbourne property has been leased

Management Challenge – 131 teams. National final in Melbourne on 2 July.

Women in Local Government

Tracey Bradley reported:

The Media launch of YoWILG was held on 20 January at Sydney Town Hall.

McArthur is undertaking an audit of recruitment.

\$85,000 has been received in partnership program (Local Government Division, Hobart City and Sorell have donated). Part of this will be used to reimburse National Office for development of business plan.

There has been good traffic on website.

A promotional CD has been produced to assist with publicity of events etc.

It was agreed that Tracey will contact Jessie Byrne, Local Government Division and Cheryl Fuller, ALGWA to talk about co-ordination of publicity etc.

Skills Group

Frank Pearce reported that there had been no further meetings.

Advertising campaign is expected to get underway shortly.

It was agreed that councils need assistance eg materials for making presentations at schools.

Professional Development Programs

Emerging Leaders Program

16 participated (from 9 councils) in the ELP held 22 & 23 February in Launceston.

Range of age groups and profession represented.

Informal feedback – very positive.

Southern Branch

Has not met this year. Next meeting on 16 April, following presentation by Giam Swiegers, CEO Deloitte.

North West Branch

Meeting 3 March. Presentation to be made to John Stretton.

NW developing plan for YoWILG.

Northern Branch

Met 25 February

Adam Wilson gave a presentation on resource-sharing

Discussion about sustainability; Right to Information legislation; Tas Fire Services.

CURRENT ISSUES

General Managers' Contracts – it was considered that an agreed grievance procedure is needed more than a model contract.

Elected members involvement in operation/management issues.

Shared services. All regional groups have projects underway. LGAT is also requesting information about shared services.

Southern Waste strategy – terms of reference for review of waste management.

Water and sewerage reforms – revaluation of assets has impacted on dividends. How are owners to have greater say in business?

GENERAL BUSINESS

Consideration of Sponsorship proposal

It was RESOLVED that, subject to minor amendments, that the sponsorship prospectus be adopted.

Review of Strategic Plan

It was RESOLVED that a review is not necessary as there was significant revision last year.

Review of Operational Plan

EO to prepare report for next meeting.

Mentoring Program

McArthur has approached re running mentoring program in Tasmania.

More background work needs to be undertaken before proceeding further.

Membership Subscription Discounts

Moved *Paul West* Seconded *Andrew Wardlaw*

'That the Membership Subscription Policy be adopted, subject to the agreed alterations.'

CARRIED

DATE AND PLACE OF NEXT MEETING

10.30 am Thursday 30 April 2010

Kingborough Council Chambers, Kingston

PRESIDENT

DATE