



LOCAL
GOVERNMENT
MANAGERS
AUSTRALIA
TASMANIA

MINUTES

BOARD MEETING

held Wednesday 14 October 2009
at Tidal Waters, St Helens

PRESENT:

Frank Pearce (Chair), Tracey Bradley, Susie Bower, Sue Buckland, Glenn Doyle, Karen Hampton, John Martin, Paul West, Adam Wilson, Liz Gillam (Secretary)

APOLOGIES:

Frank Dixon and Mark Pitt

CONFIRMATION OF MINUTES

Moved Glenn Doyle *Seconded* Adam Wilson
'That the minutes of the Ordinary meeting held Thursday 6 August, as circulated, be confirmed.'
CARRIED

MATTERS ARISING

Pre election meetings with political parties

The Liberal Party and Greens are interested in meeting. Premier's Office has advised (verbally) that the Minister has briefed the Premier on his meeting with LGMA.
EO to continue liaising for suitable dates.

FINANCIAL STATEMENT

Moved Paul West *Seconded* Glenn Doyle
'That the Financial Statement be adopted.'
CARRIED

ACCOUNTS FOR PAYMENT

Moved Sue Buckland *Seconded* Andrew Wilson
'That the accounts, as listed, be approved for payment.'

Payee	Amount	Cheque No.	Explanation	Due date
Marsh Pty Ltd	\$ 605.00	889009	Workers Compensation Insurance premium July 09 to Jun 10	Paid
Australia Post	\$ 15.12	889010	Postage for July 2009	Paid
LGMA National Office	\$ 6,292.00	889011	Capitation Levy 2009/10	Paid
C Agostinelli	\$ 180.00	889012	Wages - 22 July to 25 Aug 09	Paid
Liz Gillam	\$ 1,858.50	889013	Wages - 22 July to 25 Aug 09	Paid
Asgard Super	\$ 1,276.35	889014	Superannuation - L Gillam, including salary sacrifice	Paid

Quadrant Super	\$ 20.25	889015	Superannuation - C Agostinelli	Paid
C Agostinelli	\$ 242.00	889016	Wages - 26 Aug to 22 Sept 09	Paid
L Gillam	\$ 1,639.00	889017	Wages - 26 Aug to 22 Sept 09	Paid
Asgard Super	\$ 1,252.72	889018	Superannuation - L Gillam, including salary sacrifice	Paid
VOID	0	889019	Chq written incorrectly, Cancelled	Void
Quadrant Super	\$ 27.00	889020	Superannuation - C Agostinelli	Paid
Australia Post	\$ 58.32	889021	Australia Post - August Ac	Paid
Northern Midlands Council	\$ 162.78	889022	Meeting room and catering hire	Paid
EXA Business Technology	\$ 330.00	889023	Website management for three months	Paid
Liz Gillam	\$ 2,625.02	889051	Reimbursement of expenses, set up costs for new office, new computer, rental of post box	Paid
Jenny Molloy Marketing	\$ 55.00	889052	Preparation of Political Management workshop flyer	Paid
	\$ 16,639.06			
Total				

CARRIED

CORRESPONDENCE

It was RESOLVED that the incoming mail be noted and the outgoing mail endorsed.

Incoming

LGMA National – Federation Strategic Planning session (numerous)

Code of Ethics review

ICMA membership campaign

Business Excellence network

Northern branch – re elections

KPMG – re audit and preparation of tax return

John Martin - re Political Management workshop

Ian Sharp – re Good Practice Toolkit

SED Consulting – Hobart Office

LGMA WA – Conference brochure

CLAIR newsletter

Ambassador card proposal

Outgoing

Harmey, McGuire, Crawford, Jones, Grimsey, Mace – re membership

Mayor Legge re Conference opening

Minister Cox – thanks

Premier, Liberal leader and Greens Leader – re meeting

All mayors – re Management Awards

All members (email) – re elections, Conference, Awards, ELP, Political Management workshop

MATTERS ARISING FROM CORRESPONDENCE

Code of Ethics – disciplinary procedure

Moved Sue Buckland *Seconded* Tracey Bradley

That Tasmania adopt the draft Code of Ethics and disciplinary procedure, as determined by the National Board, on advice from the Steering Committee.

CARRIED

Good Practice Toolkit

It was RESOLVED not to enter discussions about the Good Practice Toolkit as there are a number of projects underway in this area.

MEMBERSHIP

Applications for Ordinary membership

Moved Paul West *Seconded* Susie Bower

'That Danielle Aitken, Stephen Brown, Carol Bryant, Jessie Byrne, Julianne Croft, Stephen Garvey, Raoul Harper, Jake Ihnen, Risdan Knightley, Solomon Mwale and James Rendell

be admitted as Members of LGMA'.

CARRIED

Resignations

The resignations of Greg Brown, Mary Duniam, Stephen Gray, Anthony Mace and Alistair Scott Were noted

PRESIDENT'S REPORT

Preparation of Annual Report and signing off of financial statements.

EXECUTIVE OFFICER'S REPORT

Conduct of election

Preparation of Annual Report

Preparations for AGM and Conference

COMMITTEE REPORTS

Local Government Conference

LGAT had advised that there will be no organising Committee as such. E O will liaise directly with LGAT re LGMA workshops.

E O to approach Deloitte re Giam Swiegers, CEO Deloitte to attend as one of LGMA presenters.

LGMA Conference and AGM

An Organising Committee for 2010 Conference has been established by North West Branch.

National Council

- National Planning Day.

Paul West and Liz Gillam have been members of the Steering Committee. Short issues paper prepared and facilitator appointed.

It was RESOLVED that Tasmania agrees there is a need for a strong, well-funded national body (strong branding, image). Its role and the role of Board members vis a vis their state responsibilities must be clarified.

It should have a strong role in marketing local government and in the development of national policy eg funding of local government, careers, infrastructure planning and development.

National Congress seen as important – should be, and be seen as, a positive in the hosting state.

International involvement was not seen as important.

- Review of National Board – will take place after Planning Day
- Budget – being closely monitored, after shortfall from Darwin Congress.
- Congress 2013 will be in Hobart.

EO to advise LGAT.

- Centre for Excellence

Penny Holloway is LGMA representative on Board.

- Yof W I L G

Funding from Commonwealth only \$40,000 – to be used in Management Challenge exercise.

Management Challenge – to be organised by National Office

Women in Local Government

Very disappointing outcome to funding application

Tracey Bradley reported that the steering committee was investigating ways to finance the project.

KPI Project

It appears that the KPI project may not be continued in its present form, although no formal advice has been received.

Skills Group

Meeting to be held at LGAT on 27 October. EO will attend, as Frank and Adam are unable to do so.

Professional Development Programs

- John Martin/Simon Baddeley Seminar

6 registrations have been received to date. Will be pursued more actively after the Conference.

- ELP update

EO will make contact with David Adams in due course to set a new date.

5 applications have been received (3 from Hobart CC; 4 women)

- Topical/legal issues program

Will aim at three regional workshops in 2010.

Possible topic – right to information legislation.

- Membership of CPD committee

Moved Paul West

Seconded

Susie Bower

'That should Frank Dixon no longer wish to be involved, that Susie Bower become a member of the CPD sub-committee.'

CARRIED

BRANCH REPORTS

North West Branch

Good attendance at AGM held on 7 October at Ulverstone.

Committee unchanged – Tracey Bradley – President, Karen Hampton – Vice President, Rachel Mallinson – Secretary/Treasurer.

Report on shared regional services MOU – workshop soon to identify opportunities. Will look at sending information to other regions.

Also discussion re water and sewerage and FOI.

Northern Branch

AGM held 24 September at Windsor Park. John Martin – President, Tim Watson – Vice President and Peter Groves – Secretary.

Susie Bower, Tim Watson and Jim Burden are developing guidelines re staff exchanges.

Southern Branch

About twenty members attended the AGM on 1 October.

Frank Pearce was elected President and Josh Munnings Secretary.

Ron Sanderson provided an update on Brighton.

Discussion topics – Right to Information legislation and FOI; water and sewerage reforms.

CURRENT ISSUES

Electricity contracts with Aurora – LGAT is holding information workshop.

GENERAL BUSINESS

Draft calendar 2010

Thursday 18 February Board Meeting & Strategic Planning Day

TBC February Emerging leaders program

Thursday 11 – Women's Conference
Friday 12 March

Tuesday 23 March Tasmanian Final, Management Challenge. Venue TBC

Thursday 29 April Board Meeting (draft budget/operational plan)

Sunday 16- National Congress, Adelaide
Wednesday 19 May

Thursday 24 June Board Meeting
Thursday 26 August Board Meeting
Wednesday 28 October Board Meeting
Thursday 29 –
Friday 30 October Annual General Meeting and Conference
Friday 17 December Board Meeting

It was RESOLVED that meetings should be held around the state.

Ambassador card

It was RESOLVED not to proceed with bulk purchase of Ambassador Cards for members.

ADJOURNMENT

Moved Glenn Doyle Seconded Sue Buckland
*'That the meeting adjourn and reconvene after the AGM for the purposes of:
Election of President and Vice President
Appointment of National Board Directors (2) and an alternate Director (1)
Appointment Tasmanian representatives (2)'*

CARRIED

Moved Paul West Seconded Glen Doyle
'That a vote of thanks be made to Sue Buckland and Frank Dixon for their contribution as Board members.'

CARRIED

The meeting reconvened at 10.50 am, Thursday 15 October 2009

PRESENT:

Frank Pearce (Chair), Susie Bower, Tracey Bradley, Glenn Doyle, Karen Hampton, John MartinMark Pitt, Paul West, Liz Gillam (Secretary)

APOLOGY:

Mark Pitt

Frank Pearce vacated the Chair, which was assumed by the Executive Officer.

ELECTION OF PRESIDENT

Nominations were called for the position of President.

Frank Pearce was nominated by Paul West, seconded by Glenn Doyle.
Frank Pearce accepted the nomination.

There being no further nominations, Frank Pearce was declared elected as President.

Frank Pearce resumed the Chair

ELECTION OF VICE-PRESIDENT

Nominations were called for the position of Vice President.

Glenn Doyle was nominated by Susie Bower, seconded Karen Hampton.
Glenn Doyle declined the nomination.

Karen Hampton was nominated by Tracey Bradley, seconded by Glenn Doyle.
Karen Hampton accepted the nomination.

There being no further nominations, Karen Hampton was declared elected as Vice President.

CONFIRMATION OF NATIONAL BOARD DIRECTORS

Moved Karen Hampton *Seconded* Glenn Doyle
That Paul West and Tracey Bradley be confirmed as the Tasmanian National Directors.

CARRIED

APPOINTMENT OF TASMANIAN REPRESENTATIVES

It was RESOLVED that Glenn Doyle and John Martin would be the Tasmanian Representatives at the LGMA National AGM in May 2010. To be confirmed closer to the date.

DATE AND PLACE OF NEXT MEETING

Friday 11 December 2009.
To be followed by lunch.
Sue Buckland and Frank Dixon to be invited to attend.

Venue to be advised

PRESIDENT

DATE