



Payee	Amount	Cheque No.	Invoice No.	Explanation	Due date
KPMG	4070.00	889024		2008/09 Annual Audit, Accounts and Tax return fees	Paid
Liz Gillam	434.09	889025		Reimbursement of expenses	Paid
Peter Cornelius	600.00	889026		Conference Entertainment - Band	Paid
KB & WM Gourlay	1320.00	889027		Conference - Speakers Fee	Paid
Liz Gillam	1639.00	889028		Wages 23/09/09 to 20/10/09	Paid
C Agostinelli	242.00	889029		Wages 23/09/09 to 20/10/09	Paid
Asgard Super	1252.72	889030		L Gillam Superannuation including Salary Sacrifice	Paid
Quadrant Super	27.00	889031		C Agostinelli Superannuation	Paid
Australian Taxation Dept	1377.00	889032		IAS Instalment	Paid
Anna Stephenson	500.00	889033		Conference Dinner Entertainment	Paid
St Marys College	100.00	889034		First Prize Winner - Wheelie bin competition	Paid
Port Dalrymple School	50.00	889035		Prize Winner - Wheelie Bin Competition	Paid
Scottsdale High School	50.00	889036		Prize Winner - Wheelie Bin Competition	Paid
Australia Post	152.28	889037		September Postage	Paid
LGAT	1580.05	889038		Executive Support for July/August 2009	Paid
C Agostinelli	242.00	889039		Wages 21/10/09 - 17/11/09	Paid
L Gillam	1639.00	889040		Wages 21/10/09 - 17/11/09	Paid
Asgard Super	1252.00	889041		L Gillam Superannuation including Salary Sacrifice	Paid
Quadrant Super	27.00	889042		C Agostinelli Superannuation	Paid
Impact Promotional Products	1364.00	889043	LOC001	Conference Bags	Paid
AT+M Integrated Marketing	244.20	889053	36365	Postage for conference mail out	Paid
Kingborough Council	935.00	889054		Rental of office space 15 July to 15 Dec 2009	Paid
<b>Total</b>	<b>\$19,097.34</b>				

## CORRESPONDENCE

### Incoming

LGMA National – National Board Minutes 28 November (extract)

Outcomes of Planning Day

YoWILG Pledge

Management Challenge

Local Government Board – Guiding Principles for Voluntary Mergers Paper

Will Hodgman – apology

Scott Blacklow - Power point progress report

WA Division, LG Pro magazine

Invitation to Clair seminar

Latter of resignation form Mark Pitt (read to meeting)

### Outgoing

Thanks to Sue Buckland and Frank Dixon

Aitken, Brown, Bryant, Byrne, Croft, Garvey, Harper, Ihnen, Knightley, Mwale and Rendell and

National Office – re membership

Conference thanks – Mayor Legge, Anna Stephenson, Darren Condon-Green, Kevin Goss,

John Bennie

Management Excellence Awards – winners; thanks to judges, nominators and nominees (and participation certificates to Aspiring Manager nominees)

All members (email) – FOCUS; Events update and request for feedback on SIGs and Topical Issues

## **MATTERS ARISING FROM CORRESPONDENCE**

### **Guiding Principles for Voluntary Mergers Paper**

The Board discussed at length its response to the paper.

Executive Officer to prepare draft response and circulate.

'Local Government – Where to next' to be attached to response.

### **YoWILG Pledge**

Resolved not to make a contribution.

## **MEMBERSHIP**

### **Transfers**

The transfers of Michael Boyd, Frank Dixon and Mark Pitt were noted.

### **Resignations**

The resignations of Belinda Daly, David Doyle, Katrina Gofton and John Shelverton were noted.

## **PRESIDENT'S REPORT**

A report was provided on the National Strategic Planning session held in Melbourne in late November.

## **EXECUTIVE OFFICER'S REPORT**

Major activities:

- Preparation of pre-election paper

- Conference follow-up

- John Martin Workshop

- Attendance at CEOs meeting and National planning day

- Planning for Women's Conference

- Organisation of Management Challenge.

## **COMMITTEE REPORTS**

### **Local Government Conference**

Liz Gillam reported that Giam Schwieger from Deloitte is unavailable.

LGMA workshops are likely to be:

- ACELG – report on consultations

- Diane Tompson

### **LGMA Conference and AGM**

Tracey Bradley reported that planning is underway. Looking at Strahan as venue.

Discussion about realistic expectation in relation to Conference profit.

Executive Officer to send Tracey detailed budget for this year's conference.

### **National Council**

Tracey Bradley reported that National Board had met day following National Planning day and this been major focus. The outcome of this process will have major implications for the National budget.

### **Women in Local Government**

Tracey Bradley reported that although a business plan was prepared, LGMA had been unsuccessful in attracting funding for YoWILG. Commonwealth has made \$5000,000 available for various projects.

LGMA has already expended money on this project and will be seeking donations from all councils to recoup these costs.

Planning is progressing well for the Tasmanian Conference to be held on 11 & 12 March. Jude Munro CEO Brisbane City Council will be a keynote speaker.

**Skills Group**

The need for a tool to assist councils when they talk to young people was noted, similar to that in South Australia.

Some concern was expressed about the value of an advertising campaign.

**Professional Development Programs**

- **John Martin Seminar**

Although only a small number attended, the seminar appeared have been well appreciated by those who attended and was financially positive.

- **Emerging Leaders Program**

A new date has been set for 22 & 23 February 2010. The five previous registrants have indicated their continued interest. Hoped to have between 12 & 18 participants.

- **Topical/legal issues program**

Executive officer reported that these will probably be held in the second half of the year on a regional basis, as the Department of Justice is running an extensive training program on Right to Information legislation and LGMA is running ELP and the Women’s Conference.

**BRANCH REPORTS**

Nothing further to report in addition to FOCUS reports

**GENERAL BUSINESS**

**Confirmation of appointment of Andrew Wardlaw to Board**

*Moved* Glenn Doyle *Seconded* John Martin

*‘That, following the resignation of Mark Pitt, Andrew Wardlaw be appointed to the Board until the next ordinary elections.*

**CARRIED**

**Water Corporations asset revaluations**

Concern was expressed about the process that is underway.

**DATE AND PLACE OF NEXT MEETING**

10.00 am Thursday 18 February at Longford.

The Strategic and Operational Plan will be reviewed at this meeting.

**PRESIDENT**

**DATE**